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**Site Manager**

**Full-time**

**Salary: Grade E, 52 Weeks**

**Required A.S.A.P.**

**Based at our Kingsmead Schools at Bridge Street Derby DE1 3LB and Brighton Road Alvaston Derby DE24 8TE**

**Derby’s most disadvantaged learners need you to help transform their futures.**

Kingsmead and Newton’s Walk are schools with a vision and a mission; we’re here to help some of the most vulnerable young people in Derby gain the qualifications and life skills to get ahead. Offering a number of provisions, we work with between 200 and 250 students with a range of social, emotional and mental health needs.

We are looking to appoint a forward thinking, enthusiastic Site Manager. Experience working in educational environments and an understanding of health & safety regulations, including CoSHH and risk assessments is desirable, but support and mentoring will be given to the suitable candidate.

With support from the Facilities Manager, you will be responsible for the management of a small team of cleaning and maintenance staff, security, maintenance, health & safety and cleanliness of the school premises and assisting with planned maintenance and day to day repairs within the reasonable capacity of a normal handyperson. You will need a flexible approach to your working day, the ability to identify work priorities and manage your workload whilst ensuring that lower priority work is completed. Please see Job Description for full details

For an informal discussion or to arrange a visit, please contact Sharon Barker at [s.barker@kingsmead.derby.sch.uk](mailto:s.barker@kingsmead.derby.sch.uk)

If you are interested in working with us, please download and complete the application form and send this along with a supporting letter by email [j.barbour@kingsmead.derby.sch.uk](mailto:j.barbour@kingsmead.derby.sch.uk).

**Closing date: 8th July 2022**

**Interview date: Week Commencing 11th July**

*The school is committed to safeguarding and promoting the wellbeing of all our students as our number one priority. This includes a commitment to robust Recruitment, Selection and Induction procedures.*